

Bridget opened the meeting at 7:02pm with the opening prayer. The Spiritual Reading was read by everyone.

- ❖ **Minutes of Last Meeting:** Minutes of the December 13th meeting were read by Colleen. Barb made a motion, which was seconded by Brophy, to approve the minutes read.
- ❖ **Treasurer's Report:** Carol reported we have a balance of \$15,036.46. This includes a deposit made on Monday (1/8) of \$3094.07. Carol had written a check to St Mary of the Valley for \$95 for domestic sharing. The check was ultimately not needed, and St Mary's was going to send the money back. It was decided to tell St Mary's to keep the money and use for future needs. Barb made a motion to increase our maximum client allowance to \$200, and once our balance gets down to \$3000 we would revert back to \$100. The motion was seconded by Colleen, and passed.
- ❖ **Reading of the Rule:** Barb read from the Rule Section 3 on Governance and Management, and Statues 11 and 12 concerning Servant Leadership and Leadership Positions.
- ❖ **Pantry Report:** Maureen stated the pantry was looking good. We have continued to get some perishable items, and she advised members to check the boxes in the Church. If we see any perishable items, we should either take them home, or put in the refrigerator in the Parish kitchen (if the items are still good).
- ❖ **Old Business:**
 - **Safe Environment:** Background checks were discussed. If you had a previous Virtus account with the Parish, you should have gotten an email from Mark Koehn to complete your setup to the new SVDP account. When you login, the new account should tell you if you have any actions to take (complete trainings, background check, etc).
 - **Hours / Milage:** Please remember to report any hours and/or miles that are not already reported in Charity Tracker to Bridget.
 - **Thank You Note:** Bridget received a couple cards recently, one from a client we served, the other from Fr Cal with a \$100 donation.
 - **Amazon Registry:** Once we get the registry up and going, we will put a notice in the bulletin, with either a URL or possibly a QR code.
- ❖ **New Business:**
 - **Prepares:** We will continue to supply Prepares with several bags of food for them to have on-hand if one of their clients is in emergency need. Prepares has asked if we might be able to supply paper products or cleaning supplies as well. It was decided that their client could call our Assistance Line if they have that need, but that we don't have enough of these supplies to freely give out. Maureen will talk to Maricella about getting the names, addresses, phone numbers, and family member counts of any clients they give food to so Bridget can properly document in Charity Tracker.
- ❖ **Members Wants / Needs / Concerns / Suggestions:** Bridget read a letter about a client Gene had assisted. He was able to get Domestic Sharing from Holy Rosary to help this client who was especially grateful for the additional help.
- ❖ **Important Dates:** Note that the February 14th meeting would fall on Ash Wednesday. Since there will be an evening Mass that night, we will move our meeting to Wednesday, February 7th at 7pm in the Mercy House Multi-Purpose Room.

The meeting ended at 8:10PM with our Closing Prayers. There were 10 members in attendance.

Members Present: Amber, Brophy, Barb, Bridget, Carol, Christina, Colleen, Gina, Maureen and Peggy

Submitted by: Colleen Whalen